

St Michael's Pre-school

Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

Health

The provider must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment

Promoting health and hygiene

1.20 First aid

Policy statement

At the pre-school our staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe 1.4 Health and well-being	2.2 Parents as partners 2.4 Key person	3.2 Supporting every child 3.4 The wider context	

Procedures

The First Aid Kit

Our first aid kit is accessible at all times, complies with the Health and Safety (First Aid)

Regulations 1981 and contains at least the following items:

- Triangular bandages
- Sterile dressings:
 - a) Small
 - b) Medium

c) Large

- Composite pack containing assorted (individually-wrapped) plasters
- Sterile eye pads (with bandage or attachment)
- Guidance card as recommended by HSE

In addition to the first aid equipment the first aid box contains:

- Disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron
- a thermometer.
- The first aid box is easily accessible to adults and is kept out of the reach of children. A travel first aid box is available for trips.
- **When dealing with a first aid incident, practitioners should ensure the appropriate PPE is worn.**
- **Any bodily fluids to be cleaned from surfaces and cleaning material properly disposed of immediately.**
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration for emergency treatment to be carried out should the need arise, and contact cannot be made with a parent/carer.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset, or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. [We/I] contact parents immediately and inform them of what has happened and where their child has been taken.
- Accidents and injuries are recorded on Tapestry and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with [our/my] Recording and Reporting of Accident and Incidents Policy.


Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2015)
- Basic Advice on First Aid at Work (HSE Revised 2012)
- Guidance on First Aid for Schools (DfE Revised 2014)
- First Aid Management Record (Pre-school Learning Alliance 2016)
- Accident Record (Pre-school Learning Alliance 2017)

- Medication Administration Record (Pre-school Learning Alliance 2017)

This policy was adopted at a meeting of	St Michael's Pre-school
Held on	<hr/> 30/10/2023 (date)
Date to be reviewed	<hr/> (date)
Signed on behalf of the management committee	
Name of signatory	<hr/> Ellena Lloyd
Role of signatory (e.g. chair/owner)	<hr/> Chair of the Management Committee

Other useful Pre-school Learning Alliance publications

Medication Record (2010)