

# St Michael's Pre-school

## Safeguarding and Welfare Requirement: Information and Records

Providers must maintain records and obtain and share information to ensure the safe and efficient management of the setting, and to help ensure the needs of all children are met.

## Administration

### 4.3 Social Inclusion Fund

#### Policy statement

Our setting is committed to anti-discriminatory practice to promote equality of opportunity and valuing diversity for all children and families.

We will ensure that our service is fully inclusive in meeting the needs of all children. We recognise that children and their families come from diverse backgrounds. All families have needs and values that arise from their social and economic, ethnic and cultural or religious backgrounds. We understand that these factors affect the well-being of children and can impact on their learning and attainment.

To this end and where funds allow, we operate a social inclusion fund to enable children to attend pre-school who would not normally be able to do so without such fund.

#### EYFS Key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.1 Child development 1.2 Inclusive practice 1.3 Keeping safe	2.1 Respecting each other 2.2 Parents as partners 2.3 Supporting learning 2.4 Key person	3.2 Supporting every child 3.4 The wider context	4.4 Areas of learning and development

**Procedures**

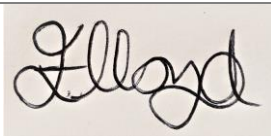
To qualify for the Social Inclusion Fund to cover the cost of session fees for children/families must fulfil one of the following criteria –

- Do not qualify for Free Early Years Education but would greatly benefit from attending the pre-school due to their particular social or domestic situation. (to be agreed at the discretion of the Pre-school Leader, Deputy and Administrator)
- 2, 3- and 4-year-olds, who, because of their individual needs would benefit from extra hours at the pre-school.

Other factors that may be taken into consideration include –

- The vicinity of the home to the setting
- Siblings already attending the setting.
- Whether the child is expected to remain at the Pre-school for their Nursery education up until they start Primary school

The Fund will only to be used to cover fees up to a maximum of 9 hours a week. Eligibility for the fund will be decided and reviewed by the Leader, Deputy and Administrator on a termly basis until the child either qualifies for Free Early Years Education or it is deemed that the extra support is no longer required.

This policy was adopted at a meeting of	St Michael's Pre-school
Held on	_____ (date)
Date to be reviewed	_____ (date)
Signed on behalf of the management committee	
Name of signatory	_____ Ellena Lloyd
Role of signatory (e.g. chair/owner)	_____ Committee Chair
	_____